

College Calendar 2017-18 – Key Dates for Staff

Month	Date / Time	Activity
March 2017	Friday 31st March 2017	Last day of Spring Term for Students
April 2017	Monday 3 rd to Monday 17 th April 2017 (inclusive)	Easter Holidays for Students <ul style="list-style-type: none"> • Good Friday – 14th April 2017 • Easter Monday – 17th April 2017
	Tuesday 18 th April 2017	First day of Summer Term for Students
May 2017	Monday 1 st May 2017	• Bank Holiday Monday
	Monday 22 nd May 2017	• Apprenticeship Awards Evening, Parsons Walk
	Monday 29 th May 2017	• Bank Holiday Monday
	Monday 29 th May to Friday 2 nd June 2017	Half Term Week
June 2017	Thursday 22 nd June 2017	• Vocational Awards Evening, Wigan Parish Church
	Tuesday 27 th June 2017	• Advertised Adult & HE Advice & Enrolment Event at Parson's Walk
	Throughout June & July	• Sampling Days – as confirmed by Marketing
July 2017	Friday 30 th June 2017	Last day of Summer Term for Students <ul style="list-style-type: none"> • Staff Briefing, Wigan Parish Church • Staff Celebration Event (PM) • Support Staff last day of term before summer leave can be booked
	Monday 3 rd to Friday 7 th July 2017	• Administration Week for Curriculum Teams
	Friday 7 th July 2017	• Academic Staff last day of term before summer leave can be booked
	Monday 17 th July 2017 to Friday 11 th August 2017	• Managers' Annual Leave Block
August 2017	Monday 14 th August 2017	• Managers Return to Work date
	Wednesday 16 th August 2017	• HE Staff Return to Work date
	Thursday 17 th August 2017	• A Level Results Day • Advertised Adult & HE Advice & Enrolment Event at Parson's Walk, 4pm-7pm
	Monday 21 st August 2017	• Staff Development Day for Student Facing Teams • FE Staff Return to Work date
	Tuesday 22 nd August 2017	• Staff Briefing, Wigan Parish Church • Staff Development Day for Student Facing Teams
	Wednesday 23 rd August 2017	• Progression Student Event, 10am-2pm • 17 & 18 Year Olds Enrolment, 10am-2pm
	Thursday 24 th August 2017	• GCSE Results Day • School Leaver Enrolment, 10am-7pm
	Friday 25 th August 2017	• School Leaver Enrolment, 10am-1pm
Tuesday 29 th August 2017	• General Enrolment, Parson's Walk Centre, Leigh College, 3pm-7pm	
September 2017	Friday 1 st September	First day of Autumn Term for Students <ul style="list-style-type: none"> • Inductions (staggered) for 16-18s
October 2017	Saturday 14 th October 2017	• HE Graduation Ceremony, Wigan Parish Church
	Friday 20 th October 2017	• Staff Briefing, Wigan Parish Church
	Monday 23 rd to Friday 27 th October 2017	Half Term Week
November 2017		
December 2017	Wednesday 20 th December 2017	Last day of Autumn Term for Students
	Thursday 21 st December 2017 to Friday 5 th January 2018 (inclusive)	Winter Holidays for Students
	Thursday 21 st December 2017	• Staff Celebration Event (PM)
	Friday 22 nd December 2017	• Compulsory Annual Leave Day
	Wednesday 27 th – Friday 29 th December 2017	• College Closure Days

January 2018	Tuesday 2 nd January 2018	<ul style="list-style-type: none"> Compulsory Annual Leave Days
	Wednesday 3 rd January 2018	
	Thursday 4 th January 2018	
	Friday 5 th January 2018	
	Monday 8 th January 2018	<ul style="list-style-type: none"> All Staff Return To Work Staff Development Day for Teams First day of Spring Term for Students
February 2018	Friday 16 th February 2018	<ul style="list-style-type: none"> Staff Briefing, Wigan Parish Church
	Monday 19 th to Friday 23 rd February 2018	Half Term Week
March 2018	Thursday 29 th March 2018	Last day of Spring Term for Students
	Friday 30 th March to Friday 13 th April 2018	Easter Holidays for Students <ul style="list-style-type: none"> Good Friday – 30th March 2018 Easter Monday – 2nd April 2018
April 2018	Monday 16 th April 2018	First day of Summer Term for Students
	Friday 20 th April 2018	<ul style="list-style-type: none"> Staff Briefing, Wigan Parish Church
May 2018	Monday 7 th May 2018	<ul style="list-style-type: none"> Bank Holiday Monday
	Monday 21 st May 2018	<ul style="list-style-type: none"> Apprenticeship Awards Evening, Parsons Walk
	Monday 28 th May 2018	<ul style="list-style-type: none"> Bank Holiday Monday
	Monday 28 th May to Friday 1 st June 2018	Half Term Week
June 2018	Thursday 21 st June 2018	<ul style="list-style-type: none"> Vocational Awards Evening, Wigan Parish Church
	Tuesday 26 th June 2018	<ul style="list-style-type: none"> Advertised Adult & HE Advice & Enrolment Event at Parson's Walk
	Throughout June & July	<ul style="list-style-type: none"> Sampling Days – as confirmed by Marketing
July 2018	Friday 6 th July 2018	Last day of Summer Term for Students <ul style="list-style-type: none"> Staff Briefing, Wigan Parish Church Staff Celebration Event (PM) Support Staff last day of term before summer leave can be booked
	Monday 9 th July 2018 to Friday 13 th July 2018	<ul style="list-style-type: none"> Administration Week for Curriculum Teams
	Friday 13 th July 2018	<ul style="list-style-type: none"> Academic Staff last day of term before summer leave can be booked
	Monday 16 th July 2018 to Friday 10 th August 2018	<ul style="list-style-type: none"> Managers' Annual Leave Block
August 2018	Monday 13 th August 2018	<ul style="list-style-type: none"> Managers Return to Work date
	Wednesday 15 th August 2018	<ul style="list-style-type: none"> HE Staff Return to Work date
	Thursday 16 th August 2018	<ul style="list-style-type: none"> A Level Results Day Advertised Adult & HE Advice & Enrolment Event at Parson's Walk
	Monday 20 th August	<ul style="list-style-type: none"> All Staff Return to Work date
	Wednesday 22 nd August 2018	<ul style="list-style-type: none"> Progression Student Event 17 & 18 Year Olds Enrolment
	Thursday 23 rd August 2018	<ul style="list-style-type: none"> GCSE Results Day School Leaver Enrolment
	Friday 24 th August 2018	<ul style="list-style-type: none"> School Leaver Enrolment
	Tuesday 28 th August 2018	<ul style="list-style-type: none"> General Enrolment, Parson's Walk Centre, Leigh College
September 2018		
October 2018	Saturday 13 th October 2018	<ul style="list-style-type: none"> HE Graduation Ceremony, Wigan Parish Church

College Calendar 2017-18 – Organised by Type of Activity

Activity	2017	2018
Exam Results	A Level Results Thursday 17 August 2017 GCSE Results Thursday 24 August 2017	A Level Results Thursday 16 August 2018 GCSE Results Thursday 23 August 2018
Advertised Adult & HE Advice & Enrolment Event Adults & HE Parson's Walk Centre	Tuesday 27 June 2017, 4pm - 7pm Thursday 17 August 2017, 4pm -7pm	Tuesday 28 June 2018 Thursday 16 August 2018
Progression Student Event	Wednesday 23 August 2017, 10am – 2pm	Wednesday 22 August 2018
16-18 Enrolment Parson's Walk Centre Leigh College	17 & 18 Year Olds - Wednesday 23 August 2017, 10am – 2pm School Leavers - Thursday 24 August 2017, 10am – 7pm School Leavers - Friday 25 August 2017, 10am – 1pm	17 & 18 Year Olds - Wednesday 22 August 2018 School Leavers - Thursday 23 August 2018 and Friday 24 August 2018
General Enrolment Parson's Walk Centre Leigh College	Tuesday 29 August 2017, 3pm – 7pm	Tuesday 28 August 2018
Higher Education Graduation Ceremony (Wigan Parish Church)	Saturday 14 th October 2017	Saturday 13 th October 2018
Apprenticeship and Vocational Awards Evening (Wigan Parish Church)	Thursday 22 nd June 2017	Thursday 21 st June 2018
Sampling Days	As announced by Marketing and subject to change and additions	
Staff Development Days	STUDENT FACING TEAMS: Monday 21 August 2017 Tuesday 22 August 2017	TEAM: Friday 5 January 2018
Staff Briefings (Wigan Parish Church)	Tuesday 22 August 2017 Friday 20 October 2017	Friday 16 February 2018 Friday 20 April 2018 Friday 6 July 2018
Staff Celebration Events	Thursday 21 December 2017 (PM)	Friday 6 July 2018 (PM)
Compulsory Annual Leave days (Will be automatically taken from your annual leave entitlement)	Friday 22 December 2017	Tuesday 2 January 2018 Wednesday 3 January 2018 Thursday 4 January 2018
College Closure Days	Wednesday 27 December 2017 Thursday 28 December 2017 Friday 29 December 2017	
	Full closure over Christmas period: Friday 22 December 2017 to and including Thursday 4 January 2018 – all staff return to work Friday 5 January 2018	
Support Staff Last Day of Term before Summer leave can be booked	Friday 6 July 2018 (when planning your Summer leave please consult your Line Manager)	
Academic Staff Last Day of Term before Summer leave can be booked	Friday 13 July 2018 (when planning your Summer leave please consult your Line Manager)	
Administration Week for Curriculum Teams	9 July 2018 to 13 July 2018	
Managers Annual Leave Block	Monday 16 July 2018 to Friday 10 August 2018	
Return to Work Dates	Managers return to work by Monday 13 August 2018 HE Staff return to work by Wednesday 15 August 2018 All Staff return to work by Monday 20 August 2018	